

# ACCESS OF THE RRV

Access Board Meeting Agenda

Date: February 26, 2026

Time: Noon

Location: Access of the RRV 925 37<sup>th</sup> Ave S. Moorhead

Time	Items/Notes	Lead																												
Noon	<ul style="list-style-type: none"> <li>• Call to Order at 12:07pm</li> <li>• Roll Call</li> </ul> <p>Board Members: (Mark Present "P" or Absent "A")</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">LaVerne Czichotzki</td> <td style="width: 5%;">A</td> <td style="width: 25%;">Roger Erbes</td> <td style="width: 5%;">P</td> <td style="width: 15%;">Matt Oachs</td> <td style="width: 5%;">A</td> <td style="width: 25%;">Others:</td> </tr> <tr> <td>Ryan Engfer</td> <td>A</td> <td>Emily Lundbohm</td> <td>P</td> <td>Rob Lill</td> <td>P</td> <td>David Reed,</td> </tr> <tr> <td>Mitch Taralson</td> <td>P</td> <td>Andy Metzger</td> <td>A</td> <td></td> <td></td> <td>Krista Svobodny</td> </tr> <tr> <td>Dave Roeder</td> <td>P</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <ul style="list-style-type: none"> <li>• Adoption of Agenda</li> </ul> <p>Motion to approve adoption of the agenda was made by Mitch Taralson; seconded by Roger Erbes, Motion Carried.</p>	LaVerne Czichotzki	A	Roger Erbes	P	Matt Oachs	A	Others:	Ryan Engfer	A	Emily Lundbohm	P	Rob Lill	P	David Reed,	Mitch Taralson	P	Andy Metzger	A			Krista Svobodny	Dave Roeder	P						Andy Metzger, Chair
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12:05	<p>Consent Agenda</p> <ol style="list-style-type: none"> <li>1. Approval of Board Minutes               <ol style="list-style-type: none"> <li>a. Regular meeting minutes—<b>Pages 2-4</b></li> </ol> </li> <li>2. Approval of Finance Committee Minutes               <ol style="list-style-type: none"> <li>a. Regular meeting minutes—<b>Pages 5-15</b></li> </ol> </li> </ol> <p>The motion will cover all items on the consent agenda. <b>The motion to approve will authorize actions or recommendations indicated in the minutes.</b></p> <p>David Reed noted the changes to the Functional Expense Allocation was discussed in the Finance Committee noting the change in timing of presentation to the board using the audit numbers. Consensus was moving the functional expense review to after the audit would not be materially different. Motion to approve adoption of the agenda was made by Mitch Taralson; seconded by Roger Erbes, Motion Carried.</p>	Andy Metzger, Chair																												
12:10	<p>Ongoing Business</p> <ol style="list-style-type: none"> <li>1. 2026 Golf Tournament</li> <li>2. Development Officer hiring update</li> <li>3. Board photo reminder (for website)</li> <li>4. Review current board members, terms, and need for future members--<b>Pages 16-17</b></li> <li>5. Security Update—encrypted email</li> </ol> <ol style="list-style-type: none"> <li>1. Golf- Two Main Title Sponsors committed again to sponsoring golf tournament. Decision was made to not make online payment again because it was too costly. Happy Harry's will donate again, but it would be a smaller donation due to the tariff issues that they have encountered. Very similar tournament to last year on Monday July 20<sup>th</sup>. Open to new game ideas and need board help in filling out teams.</li> </ol>	Andy Metzger, Chair Krista Svobodny, HR Director David Reed, ED																												

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	<ol style="list-style-type: none"> <li>2. Development Officer. Several applicants, but not the correct experience. Going to list position in trade publication. Mitch thinks he might know someone that maybe a fit.</li> <li>3. Matt, Hope, LaVerne &amp; Krista need to submit pictures for the website.</li> <li>4. Potential holes in number of board members starting in 2027. Rob and Andy had a potential candidate in mind. Looking for candidate with HR and Development experience.</li> <li>5. Noted new email encryption for sending internal documents to board securely.</li> </ol>	
12:45	<p>New Business</p> <ol style="list-style-type: none"> <li>1. Access 2026 Goals Review—<b>Pages 18-19</b></li> <li>2. 2026 Conflict of Interest forms</li> </ol> <p>1. Dave Reviewed the goals for 2026, with an additional 6 goal of implementing the new electronic medication tracking system. Eldermark was the software chosen. Cost was minimal, but heavy need for training.</p>	Andy Metzger, Chair David Reed, ED
1:00	<p>Other Business</p> <ol style="list-style-type: none"> <li>1. Department Updates             <ol style="list-style-type: none"> <li>a. Human Resources                 <ol style="list-style-type: none"> <li>i. Staffing and Recruitment Report—<b>Page 20</b></li> <li>ii. EEO Report—<b>Pages 21-23</b></li> </ol> </li> <li>b. Program Services                 <ol style="list-style-type: none"> <li>i. Client Services <b>Pages 24-25</b></li> </ol> </li> </ol> </li> </ol> <p>Krista presented her staffing and EEO reports. No material questions arose. Dave presented the Services report and shared slideshow of client activities.</p>	Krista Svobodny, HR Director
1:25	<p>Announcements</p> <p>None.</p>	Any
1:25	<p>Next Meetings:</p> <p>Finance Committee—5/21/26 Full Board—5/28/26</p>	Andy Metzger, Chair
1:30	<p>Adjournment</p> <p>1:00pm--Motion was made to adjourn the meeting by Mitch Taralson and seconded by Dave Roeder. Motion carried.</p>	Andy Metzger, Chair